



ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF AGRICULTURE AND FORESTS
DEPARTMENT OF LIVESTOCK
NATIONAL PIGGERY RESEARCH AND DEVELOPMENT CENTRE
GELEPHU

OPEN TENDER DOCUMENT FOR SUPPLY OF:

Semen Processing and Pig AI equipment

Equipment for Animal Feed Formulation

FOR THE FINANCIAL YEAR 2022-2023

NAME OF THE CONTRACT:.....

CONTACT NUMBER:.....

LICENSE NUMBER.....

E-MAIL ADDRESS.....



BIDDING GUIDELINES

SL.No.	Item/Activity/Provision Name	Description of item/Activity/Provision
1	Contract Title	This is the bidding guide for the supply of : <u>Semen Processing and Pig AI equipment and Equipment for Animal Feed Formulation</u>
2	Address of Bid	National Piggery Research & Development Centre, Gelephu Sarpang, Bhutan. Please address your bids to the Program Director, National Piggery Research & Development Centre, (NPiRDC), Gelephu. Also please label your bid envelope clearly as <u>"Confidential"</u> Bids for the : <u>Semen Processing and Pig AI equipment and Equipment for Animal Feed Formulation</u>
3	Place of Supply of Goods	The: goods should be supplied to the office of National Piggery Research & Development Centre, Gelephu.
4	Goods Supplying Agency	The successful firm
5	Firms' Eligibility to participate in the Invitation for Bids(IFB)	Any National firm with a valid registration for the specific goods with Department of Trade (DoT), Ministry of Economic Affairs, Bhutan is eligible to participate in this IFB. The bidder must submit with their bid a copy of the certificate of their firm's registration with the DoT, i.e., Valid Trade license, Tax Clearance Certificate, etc. A bid unaccompanied by such eligibility documents may have a high probability of being rejected.
6	Last Date of Bid Submission	11:00AM of 9 th September, 2022; The bids shall be opened on the same day at 3:00 PM in the conference hall of NPiRDC.
7	Bid Validity Period	30 days from the last date of bid submission
8	Earnest Money Deposit (EMD)	A minimum of an amount equaling Nu.10000 (Ten Thousand) only in the form of bank demand draft/cash warrant/ Unconditional Bank Guarantee drawn in favour of "The Program Director, NPiRDC, Gelephu" must be enclosed along with the Bid.
9	Bid Submission Conformity list	Please ensure that your bid conform to the following list: (i) the bid are filled in the bid form and price schedules format, (ii) the bids are accompanied with Earnest Money Deposited and other requested documents (iii) the bids are signed properly by the rightful authority, (iv) the Contract Agreement form is signed by the bidder, (v) the bid are presented in a sealed and signed envelope, & (vi) the bids conform to any other criterion specified in the Bidding Guide.
10	Bid Form and Price Schedules Form	Please fill up the necessary spaces in "Annexure A" with your bids (rate) and other details. Also, the "Unit of Measure in the Bid Form and Price Schedules Form" means the unit of the goods for which you have quoted. The unit could be anything depending on how you intent to bid. For example, if you are quoting for the goods in pieces, please put "Pieces" as the unit of measure and in



		the "Price/Unit of Measure" column to fill up your bid (rate). Suppose you fill up 2000 in Price/Unit of Measure" we will understand that you are offering to supply that particular good in pieces and that you wish to charge us Nu. 2000 for 1 piece of the good. If you are confused, please call us at Telephone No. at 06251785 during office hours.
11	Bid Opening	Every bidder is invited to join the bid opening session at the specific date and time. However, whether or not to allow the participation of the bidders in the actual bid evaluation session shall be decided by the NPiRDC Tender Committee as and when necessary. The invitation to the opening session does not automatically translate into an invitation to an evaluation session.
12	Bid Evaluation Criteria	The price offered (rate quoted) by the bidder shall be only one of the criteria for evaluation of bids. In addition to the price, the bids shall also be evaluated based on (i) the origin of goods (Goods of Bhutanese origin shall receive a preferential treatment of 1 score point added to the cumulative score during bid evaluation), (ii) date of delivery of goods (The NPiRDC will consider 60 days as the base period for 'Goods Delivery'. Hence, offered delivery period which is +1 or -1 of the base period set by the NPiRDC shall WIN or LOSE +0.25 or -0.25 points on/ from the total cumulative bid score during the bid evaluation respectively, (iii) After sales service and technical assistance, (iv) Quality and technical merits of the goods being offered (as evidenced by the presence of catalogues/brochures/etc.) and (v) any other criterion that the NPiRDC Tender Evaluation Committee deems fit for use to evaluate the bids.
13	Rejection of Bids	Any or all bid(s) may be rejected by NPiRDC Tender Committee without the liability to offer any explanation if (i) the bid(s) is not found responsive under the Bid Submission Conformity List, (ii) the bid(s) is abnormally high, (iii) the bid(s) is abnormally low, (iv) the bid(s) is not accompanied by the EMD and other requested documents, & (v) the bid(s) deviate seriously from the provision of this Bidding Guide.
14	Contract Agreement	The bidder must submit their bid along with the Contract Agreement (Annexure B) duly signed. Later, if the bidder turns out to be successful one, the chairman of the NPiRDC Tender Awarding Committee shall also put their signature in the agreement and then only the two parties shall have legally entered into a contract concerning the supply of <u>Semen Processing and Pig AI equipment and Equipment for Animal Feed Formulation.</u>
15	Contract Validity Period	Exactly One (1) year from the award of contract
16	Performance Security	When requested, the successful bidder MUST deposit with NPiRDC performance security equaling 10% of the total value of the contract which will be determined/estimated by NPiRDC.



		<p>Until the performance security is deposited, the NPiRDC shall not sign the contract agreement and will not issue any supply order for the SUPPLY OF SEMEN PROCESSING AND PIG AI EQUIPMENT AND EQUIPMENT FOR ANIMAL FEED FORMULATION. A total failure to deposit the performance security within seven (7) working days from the time of being informed shall result in (i) the forfeit of EMD and (ii) rejection of the successful bidders' bid. Thereafter, NPiRDC will explore other alternatives to procure SUPPLY OF SEMEN PROCESSING AND PIG AI EQUIPMENT AND EQUIPMENT FOR ANIMAL FEED FORMULATION either by awarding the contracting to the next successful bidder or by re-tendering, whichever is convenient to NPiRDC. Furthermore, the Performance Security should have a minimum validity of one year.</p>
17	Goods Delivery Period	<p>The successful bidder must specify in the bid the good's delivery time. Failure to do so shall be interpreted as the bidder agreeing to SUPPLY OF SEMEN PROCESSING AND PIG AI EQUIPMENT AND EQUIPMENT FOR ANIMAL FEED FORMULATION within 60 days from the date of issue of the supply order.</p>
18	Advance Payment	<p>The NPiRDC will not entertain any request for advance payments under any circumstances.</p>
19	Payments for Goods Supplied	<p>The payments for goods supplied shall be made to the supplier in full within 30 days from the date of receipt of the said goods in full.</p>
20	Late Delivery Penalty	<p>Every additional/extra day from the agreed/contract Goods Delivery Period taken by the successful bidder to supply the SEMEN PROCESSING AND PIG AI EQUIPMENT AND EQUIPMENT FOR ANIMAL FEED FORMULATION shall invite a late penalty (Liquidated damages) at the rate of 0.1% of the order value for every 1-day delay, subject to a maximum of 14 days (equivalent to liquidated damage of 1.4% of order value). Failure to still supply the goods shall result in (i) forfeit of Performance Security, and (ii) termination of the contract with the suppliers, and the NPiRDC may then explore other ways of acquiring the goods, including awarding the contract to the next promising/lowest bidder or re-tendering, depending on whichever method suits the NPiRDC's needs.</p>
21	Sample of Goods being sought	<p>Where necessary and towards ensuring that the bidding process is efficient, all eligible bidders are invited to NPiRDC to inspect the samples of goods being sought.</p>
22	Cost of transportation and other incidental costs associated with the contract	<p>As already specified (Refer to clause number 3), SUPPLY OF SEMEN PROCESSING AND PIG AI EQUIPMENT AND EQUIPMENT FOR ANIMAL FEED FORMULATION are to be supplied/delivered to NPiRDC, Gelephu. The cost of transporting said goods from their origin to NPiRDC MUST be borne by the</p>



		supplier. As such, the bidders are advised to include any costs associated with transportation in their rates/quotes for the supply of goods. Further, any incidental costs associated with the contract- for example, rejection and return of defective goods must be borne by the supplier.
22	Clarification on the Bidding Document	Please direct any valid queries regarding the bid document to the Procurement Officer @ 06251785. However, please be advised that queries with the motive to entice any employee of the NPiRDC into any form of corrupt practice shall be viewed seriously and the concerned bidder shall be disqualified from participating in the bid process.
23	Settlement of Disputes	For whatsoever reason if the NPiRDC and the supplier get into dispute regarding the contract for the supply of the goods in question, the same shall be first submitted to the Department of Livestock (DoL), Ministry of Agriculture and Forests (MoAF), Thimphu for resolution. Should this fail, the dispute shall be submitted to Court of Law for arbitration.



ANNEXURE A: Bid Form and Price Schedules Form

Sl. No	Name of item	Specification/Brand	Unit	Rate (Nu.)	Delivery Days
1	Catheter for pig AI	Foam tip type (gilt/sow)			
2	Vinyl glooves	Non latex, powder free (size-6.5/7)			
3	Lubricant for AI	Non-spermicidal)			
4	Glass thermometer	Labworld glass thermometer, Red, 10-100 Degree Celsius, 300mm long			
5	Hot air oven	AES 550 Degree Celsius MS hot air oven for laboratory			
6	Hot air oven	NSAW UO-042T 42L Digital universal hot air oven, NSAW-1150			
7	Cool Box	Black cat AT- 8 Litres Thermoelectric Portable Car Beverage Fridge-Thermoelectric Cooler and Warmer (12V DC Battery)			
8	Cool Box	Wagan 2577 Personal Fridge/Warmer - 7L Capacity			
9	Cool Box	Tropicool PortaChill 5L Single Door Chiller and Warmer (Mini & Car Refrigerator, Black)			
10	Semen collection tube	Quick Tip 95ml, transparent tube			
11	Semen extender	BTS (medium term or short term) 50g/pkt			
12	Shoe cover	Plastic disposable			
13	Complete collection cup	Minitube made			
14	Pipette with tips	Small for lab use			
15	Miller	2 HP Hammer Pulverizer Machine			
16	Miller	Heavy Duty Mini Hammer Mill with 2 HP motor, 20-40 kg per			



		hrAPCRM6N9FC			
17	Tuber cutter	D-500 tapioca slicer cassava chips making machine China manufacturer – With 2 HP Motor – Single Phase			
18	Tuber cutter	Electric - Vidhata Jf 2d Chaff Cutter Come Pulverizer – With 2 HP Motor – Single phase			



ANNEXURE: B

CONTRACT AGREEMENT

We have fully understood the stipulation/provisions/terms and conditions in the **Bidding Guidelines**, and have done our best to make our bids conform to them. If we are selected to supply any of the goods for which we have offered our best bids in the Bid form & Price Schedule Form. I, on behalf of the firm, hereby undertake to respect and strictly abide by the stipulations/provisions/terms and conditions of the contract, for which this would be the **Agreement** once the **NPIRDC's Tender Awarding Committee Chairman** puts their signature on it. I also understand that in putting my signature on this document, I am only expressing the willingness of my firm to enter into a contract for the supply of **Semen Processing and Pig AI equipment and Equipment for Animal Feed Formulation** and that this document **SHALL NOT** become a **CONTRACT AGREEMENT** until the procuring agency above puts their signature to it. However, once the procuring agency puts their signature to this document below, my firm shall have automatically entered into a formal contract with the procuring agency on the strength of my signature put below, and shall be obligated to execute the contract activity within the confines of the stipulations/provision/terms and conditions of the Bidding Guidelines and its annexure.

On behalf of(bidding firm's name and address), I put my signature on this document hereunder on this date.....

Supplier's/Bidder's name:.....

Supplier's/Bidder's signature:.....

(Affix Legal Stamp)

Supplier's/Bidder's Witness name:.....

Supplier's/Bidder's Witness signature:.....

Witness's Citizenship Identity Card Number:.....



(Please provide a copy of the CID)

(For Procuring Agency's Use)

In awarding the contract toas per the Bid Form and Price Schedule Form, I on behalf of **NPiRDC** hereby, put my signature to this document. Having done so, the **NPiRDC** and the firm above have now formally entered into a contract for the activity described in provision #1 titled "Contract title" of the **Bidding Guidelines**. On the basis of the firm's authorized signatory's sign above, the **NPiRDC** shall hereafter hold the firm above responsible to honor their obligation by executing the contract activities as described in/and with complete adherence to the stipulations/provisions/terms and condition of the **Bidding Guidelines**.

This contract for the supply of **Semen Processing and Pig AI equipment and Equipment for Animal Feed Formulation** between

and the **NPiRDC** comes into effect on.....and is valid till.....

On behalf of the **NPiRDC**,

PROGRAM DIRECTOR

