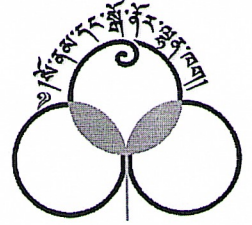




ཐོ་ནམ་དང་སྒོ་ཤོར་ལྷན་ཁག།  
ROYAL GOVERNMENT OF BHUTAN  
Ministry of Agriculture & Livestock  
Tashichhodzong, Thimphu: Bhutan



ཡུ་ཆེན།  
SECRETARY

MoAL/Pro-01/2026-2027/ 34

28 July 2026

### Internal Memo

All officials under the Ministry of Agriculture and Livestock are hereby notified to register all Government assets in the Government Inventory Management System (GIMS), irrespective of the funding source, and to update and verify the asset records under their respective custody in accordance with the Property Management Rules (PMR) 2022 and the minutes of the Budget Notification Sensitization Meeting held on 20 July 2026.

This exercise is intended to ensure accurate and up-to-date inventory records, strengthen asset accountability, and facilitate verification and audit requirements.

Please note that assets procured under the Cost Sharing Mechanism (CSM) are not required to be registered in GIMS, as they do not form part of Government inventory.

All Heads of Departments and Divisions are requested to ensure that this exercise is completed in a timely manner.

Thinley Namgyel

Copy to:

1. The Hon'ble Minister, Ministry of Agriculture and Livestock, for kind information.
2. Project Manager, RNR Jobs Project for your compliance & necessary action.
3. Project Manager, GEF-8, Mongar for your compliance & necessary action.
4. Project Director, BRECSA, Gelephu for your compliance & necessary actions.
5. Project Director, IMPACT, Mongar for compliance & necessary actions.
6. Project Director, SCAP, for compliance & necessary actions.
7. Office Copy.