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Royal Government of Bhutan
Ministry of Agriculture and Livestock
Procurement Section



HANDING TAKING NOTE OF VEHICLE TO DPP

PMR-2(E)

1)Detail of the Vehicle	
SurrenderletterNo.& date:	
Ministry/Department:	Condition/Status:
Vehicle Registration No.:	Type of Vehicle:
Engine Number:	Chassis No:
Model/Purchase Year:	Cost of Purchase:
Odometer(KM) Reading:	Blue Book & Renewal date:
2)Documents and Accessories:	
Keys ☐ No. of keys..... Tyres ☐ Spare Tyres ☐ Battery ☐ Jack ☐ Wrench ☐ Lever ☐ AC ☐ Tape ☐	
Parts Damaged:	Parts Missing:

Handed over by:

Taken over by:

(Name & Designation)

(Name & Designation)

Head of Agency